

## LAPSED QUALIFICATIONS Policy

## **Certification Summary**

SAREA certificates of qualification are valid for a period of three years, and all certificates expire on the concurrent date of 30<sup>th</sup> June, thereafter.

At the beginning of each year, reminder emails are sent to individuals whose certificates are expiring. They are asked to submit logbooks and monies by the June meeting. Candidates can apply in writing to the coordinating assessor (CA) for a 6-month extension to their accreditation, whereas they may still conduct themselves as a SAREA Instructor / Guide. The CA will only approve financial members (\$250 re-accreditation fee) with valid reasons (in writing) prior to the expiry of their certification (June 30). During the re-accreditation process, where candidates are struggling to meet the requirements for metres climbed, they are able to trade 50 hrs of instruction for 500m of climbing. This option can be used once per certification.

If no valid logbook and/or monies is received by 31<sup>st</sup> December of the year of expiry, an email will be sent to the individual stating that their qualification has reverted to Assistant Guide and they must no longer operate at their previous level of qualification. Reminder emails of this impending consequence will have also been sent after each meeting before this also.

No further contact will be made with expired candidates after this date, unless contacted by the individual first.

## **Recertifying a Lapsed Qualification**

If an individual wants to recertify within 3 years of their expiry, they can enter at TRG level. They must:

- Provide a valid logbook, including the required climbing metres and assisting and/or instructing hours (if any relevant instructing hours were gained before the previous qualification lapsed)
   Provide a valid first aid certificate.
- Provide a letter of recommendation from a SAREA Instructor or Assessor, including a declaration in support of the applicants' recognition of skills (paperwork to be provided by SAREA).
- Once TRG is achieved, and the candidate would like to enter a qualification at a previous higher level, they can arrange an RPL assessment for that higher level, at a cost to the individual. Note that the candidate will need to satisfy the climbing metres and instruction hours for the corresponding level of qualification being sought.

This option is valid for up to 3 years after the 30<sup>th</sup> June expiry. If re-qualification is achieved in this period, the initial re-qualification certificate will be backdated to the initial expiry date, to ensure no benefit is acquired by the lapse.

If a certificate has been expired for more than 3 years, the individual must organise to sit an RPL assessment for TRG, at a cost to the individual. Note that the candidate will need to satisfy the climbing metres and instruction hours for TRG. If this is achieved they can then organise a further RPL assessment corresponding to whatever higher level of recertification the individual had previous. Note that the candidate will need to satisfy the climbing metres and instruction hours for the corresponding level of qualification being sought.