



# SAREA TOP ROPE GUIDE GROUP MANAGEMENT ASSESSMENT

Candidate's name:..... Location:.....

Assessor/s name/s: .....

Date: .... / .... / .... Time started: ..... Time finished: ..... (Time allowed: 4hrs)

**Please note:**

**\*\*The candidate is to organise at least 4-6 people to form the 'group' to act or be novice participants for the candidate to guide in the following assessment tasks\*\***

- Your risk assessment, emergency response and session plan must be shown on the day of assessment.
- All equipment for this assessment must be provided by the candidate, unless otherwise arranged. This may include, but is not limited to, a static rope, a climbing rope, prusiks, carabiners, slings, helmets and harnesses for yourself and participants.
- Your assessment may be immediately concluded if you fail to maintain the personal safety of yourself or any person under your direct supervision.
- If this is your final assessment, you must not conduct yourself as a qualified SAREA Guide until your assessments, logbook and first aid certificate have been sighted and approved by the SAREA Assessors & Advisers Panel, and you have been subsequently notified by the Coordinating Assessor.



I have read and understood the above information: ..... (Candidate's Signature)

**Assessment Outline:**

1. Meet candidate at pre-arranged location, e.g. the top gate at Morialta and complete pre-assessment checks, e.g. first aid kit and medical information.
2. Candidate takes group to a location away from the cliff edge for safety talk and equipment briefing.
3. Candidate moves group to the cliff environment to set up top rope and bottom belay (cannot be done prior to the arrival of the group). Personal safety at edge and descent is also covered and a suitable descent route and method is used to access the base of the cliff.
4. At the base of the cliff candidate demonstrates/instructs top rope skills, including belaying, climbing calls and climbing techniques.
5. After all participants have belayed each other and had at least one climb, candidate moves the group to the top of cliff to set-up for the abseil:
  - Must use an 'effective' chest harness on at least one participant that provides upper body support that would prevent the participant from inverting.
  - Must use a separate safety rope.
  - Instruct participants to abseil safely.
6. Overall group management will be assessed throughout the day.
7. End of assessment. Show candidate this assessment sheet and discuss all items. A pass or fail cannot be advised at this time as is determined by the SAREA AA Panel and Board, not the assessor. You will be notified by the Coordinating Assessor of your result.



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## 1. Pre-assessment Checks

DEMO TALK

- 1.1. Risk Management and Emergency Response Plan
- 1.2. Session Plan
- 1.3. Readily accessible group first aid kit and mobile phone
- 1.4. Appropriate climbing equipment, with known history
- 1.5. Medical forms and waiver forms completed
- 1.6. Correct number of suitable clients (4-6)

Comments: .....  
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## 2. Group Safety and Equipment Briefing

- 2.1. Acknowledgement of Country
- 2.2. Check of medical and emergency contact information
- 2.3. Check participants personal protective equipment, food and drink
- 2.4. Outline of session plan provided, including aims and objectives
- 2.5. Brief outline of hazards, and management procedures
- 2.6. Emergency response information  
  - 2.6.1 Location of first aid
  - 2.6.2 Communication system
  - 2.6.3 Meeting point
- 2.7. Discussion about cliff edge safety
- 2.8. Discussion about loose rocks and other falling objects
- 2.9. Checks harnesses and helmets are correctly fitted and secured
- 2.10. Walking on ropes
- 2.11. Dropped equipment
- 2.12. Toilet and minimal impact procedures

Comments: .....  
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### 3. Top Rope Set-Up (top of cliff)      Climb name/s: .....

- |      |   |                          |                          |
|------|---|--------------------------|--------------------------|
| 3.1. | Suitable for the needs of the group                     | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.2. | Personal safety at cliff edge whilst setting up climb/s | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.3. | Checks all knots, including tape knots                  | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.4. | Checks carabiners are correctly closed                  | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.5. | Checks for sharp edges in contact with rope/s           | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.6. | Anchors equalized, appropriate angles and no extension  | <input type="checkbox"/> | <input type="checkbox"/> |

Comments: .....

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### 4. Climbing and Belaying

- |      |  |                          |                          |
|------|--|--------------------------|--------------------------|
| 4.1. | Suitability of descent route   |                          |                          |
|      | 4.1.1. Participants safely managed to bottom of cliff                          | <input type="checkbox"/> | <input type="checkbox"/> |
|      | 4.1.2. Variety of methods assessed or discussed for safe use of descent tracks | <input type="checkbox"/> | <input type="checkbox"/> |
|      | 4.1.3. An alternative plan is offered if use of descent track is unsafe        | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.2. | Setting up safe bottom belay anchor points                                     | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.3. | Checks harness and helmet are correctly fitted & secured before climbing       | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.4. | Instruction of knots   | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.5. | Instruction and demonstration of belaying:                                     |                          |                          |
|      | 4.5.1. Belayer appropriately anchored if required                              | <input type="checkbox"/> | <input type="checkbox"/> |
|      | 4.5.2. Instruction of and use of belay device                                  | <input type="checkbox"/> | <input type="checkbox"/> |
|      | 4.5.3. Use and effectiveness of a back-up belayer                              | <input type="checkbox"/> | <input type="checkbox"/> |
|      | 4.5.4. Supervision of belayers while other participant climbs                  | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.6. | Clear unambiguous climbing calls and methods of communication                  | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.7. | Checks knots are correctly tied before climbing                                | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.8. | Climbing techniques discussed e.g. laybacks, corners.                          | <input type="checkbox"/> | <input type="checkbox"/> |

Comments: .....

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### 5. Abseil Guiding

Abseil location/s: .....

- |      |  |                          |                          |
|------|--|--------------------------|--------------------------|
| 5.1. | Suitable for the needs of the group  | <input type="checkbox"/> | <input type="checkbox"/> |
| 5.2. | A load releasable abseil & safety line set up appropriately and in a timely manner | <input type="checkbox"/> | <input type="checkbox"/> |
| 5.3. | Redundant anchor points for abseil and safety ropes                                | <input type="checkbox"/> | <input type="checkbox"/> |



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- 5.4. Edge safety:
  - 5.4.1 Guide whilst setting up and also while guiding
  - 5.4.2 Participants near and at cliff edge
- 5.5 Stopper knot tied in end of rope/s
- 5.6 Checks harness & helmet are correctly fitted and secured before abseiling.
- 5.7 Attachment of safety rope to participant
- 5.8 Effective upper body support provided by chest harness
- 5.9 Checks carabiners are correctly closed
- 5.10 Avoidance of hazards (loose clothing etc)

Comments: .....

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## 6. Overall Program & Management of Group

- 6.1. Suitable for the needs of the group
- 6.2. Respect for the environment
- 6.3. Respect for other resource users
- 6.4. Group behaviour
- 6.5. Constant reinforcement of cliff edge safety throughout the day
- 6.6. Students and guide wearing helmets
- 6.7. Storage of gear
- 6.8. Correct use of equipment
- 6.9. Weather monitored
- 6.10. Recognize and resolve conflict situations
- 6.11. Positive instruction and empathy
- 6.12. Professional conduct
- 6.13. Seeks client feedback

Comments: .....

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Assessor/s comments on  
assessment: .....

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I hereby state that this is a true and fair assessment:

Assessor/s Signature/s:

Candidate's Signature: